



TANSIAN UNIVERSITY

UMUNYA, ANANMBRA STATE, NIGERIA

Application for Postgraduate Admission

Programme: _____

Area of specialization: _____

Bank draft details: Bank: _____ No.: _____

Personal Information

Legal Name:

Surname _____ First _____ Middle _____
(Dr. Mr. Mrs. Ms.)

Other Name(s) that may appear on your academic records:

Permanent Mailing Address:

P. O. Box or Street Address _____
Country _____ State _____ City _____

Correspondence Mailing Address:

P. O. Box or Street Address _____
Country _____ State _____ City _____

Phone No. (Include area code/int'l access code where appropriate) _____

Mobile Phone No. _____ E-mail Address _____

Date of Birth: Day _____ Month _____ Year _____

Place of Birth: Country _____ State _____ City _____

Primary Language: _____ **Gender:** Male Female **State of Origin:** _____

LGA: _____ **Marital Status:** Single Married Widowed

Religious Affiliation Christian Islam Others (Please specify) _____ Denomination _____
(For statistical analysis only, it is not used in the admissions process and will have no bearing on your admission status)

Educational History:

List below every college and university you have attended or are currently attending. Omitting a prior college or university from this list may result in denial of admission. Contact the Registrar's office at each of these institutions and have your official transcripts sent directly to: The **Secretary, School of Postgraduate Studies Tansian University Umunya, Anambra State**

College/University	Country	State	City	Enrolled				Diploma/Degree & Date
				From		To		
				Month	Year	Month	Year	

Work Experience:

List of appointments in the past five years. (from the most recent)

Post	Employer	Dates

List all your professional credentials and licenses if applicable:

1. _____
2. _____
3. _____

In case of emergency, the University may contact:

Surname _____ First _____ Middle _____

P. O. Box or Street Address _____

Country _____ State _____ City _____

Phone No. (include area code/int'l access code) _____ Mobile Phone No. _____

ADDITIONAL INFORMATION

Preferred Module/Enrollment Session: Regular Session: Part-Time

Name three persons to whom reference may be made (at least one of these should be one of your teachers from the most recent degree obtained)

i) Name Position/Rank

Address

ii) Name Position/Rank

Address

iii) Name Position/Rank

Address

Ask your referees to complete the enclosed Confidential Forms and return directly by hand or courier services to the Secretary, School of Postgraduate Studies Tansian University Umunya, Anambra State not later than the closing date.

Have you ever been dismissed from a school? If so, explain.

Have you ever been convicted of a crime? If so, explain.

Give any other information which you consider relevant to this application including honours and awards.

ATTESTATION

I attest that the above information is true and accurate knowing fully well that false declaration and misrepresentation of facts can lead to disqualification of my admission at any point in time in the course of my studentship.

Name _____

Signature _____

Phone Number _____

Date _____



TANSIAN UNIVERSITY

UMUNYA, ANANMBRA STATE, NIGERIA

STATEMENT OF PURPOSE (Masters Only)

Type Name _____

SURNAME

FIRST

MIDDLE

(In 200 -300 words, write why you want to take a postgraduate programme in your chosen course)



TANSIAN UNIVERSITY

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TRANSCRIPT LABEL

To Registrar:

Please attach this label to the official transcript of my academic record and forward to:-

**The Registrar,
School of Postgraduate Studies
Tansian University Umunya,
Anambra State, Nigeria.**
Thank you.

Surname: _____

Other Names: _____

Department to which
Admission is sought: _____

School: _____

Applying for Session Commencing: _____

- NOTE:
- (a) Please complete the Transcript Label and ask your university to send the Label along with your Transcript.
 - (b) If you are a graduate of **Tansian University** and you are proposing to pursue the Masters or Ph.D. programme, you should enclose photocopy of the notification of your Bachelor's Degree Result with this application form.
 - (c) A copy of the e-Transcript can be sent to the email of the Secretary **Tansian University Umunya Anambra State** at registrar@tansianuniversity.edu.ng Please note that this does not stand as the official copy to be sent to the **Tansian University Umunya Anambra State**.

Rate the applicant's qualifications:

Please rate the applicant on The following qualifications by marking the appropriate lines:	Outstanding (Upper 10%)	Excellent (Upper 25%)	Good (Upper (50%))	Below Average (Lower 50%)	No Basis for judgment
Intellectual ability	_____	_____	_____	_____	_____
Commitment to service	_____	_____	_____	_____	_____
Integrity	_____	_____	_____	_____	_____
Cooperation	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Self-motivation	_____	_____	_____	_____	_____
Interpersonal relationships	_____	_____	_____	_____	_____
Emotional stability	_____	_____	_____	_____	_____
Personality	_____	_____	_____	_____	_____
Oral expression/Knowledge of English Language	_____	_____	_____	_____	_____

Please indicate your overall Recommendation based on:	Highly Recommended	Recommended	Recommended With Reservations	Not Recommended
Academic qualifications	_____	_____	_____	_____
Non-academic qualifications	_____	_____	_____	_____

Referee's Information:

Name: _____

Signature: _____

Position/Title _____

Address _____

Telephone _____

Date _____



TANSIAN UNIVERSITY
UMUNYA, ANANMBRA STATE, NIGERIA

Recommendation Form 2

(This Section to be completed by applicant)

Applicant's Name:

Please indicate programme for which applying

Surname

First

Middle

Signature

Date

NOTE TO REFEREE: The Admissions Committee seeks students who have the capacity to succeed academically and professionally and who show promise of commitment to serving mankind. Your frank appraisal will assist the Admissions Committee in evaluating the applicant's qualifications. Please return this completed form as soon as possible to this address: **The Secretary, School of Postgraduate Studies Tansian University Umunya Anambra State.**

- 1) In what relationship and for how long have you known the applicant?
- 2) To what degree does the applicant's grades reflect his/her academic potential?
- 3) Please describe any personal, physical or emotional characteristics that you believe may be important to the applicant's success.
- 4) Describe the degree to which the applicant would be supportive of the Christian lifestyle and distinctive mission of **Tansian University** "Building people for leadership through quality Christian education, transforming lives, impacting society for positive change through the pervading influence of our graduates in service to humanity"
- 5) Please note any additional or special information that may assist the admissions committee in evaluating this applicant.

Rate the applicant's qualifications:

Please rate the applicant on The following qualifications by marking the appropriate lines:	Outstanding (Upper 10%)	Excellent (Upper 25%)	Good (Upper (50%))	Below Average (Lower 50%)	No Basis for judgment
Intellectual ability	_____	_____	_____	_____	_____
Commitment to service	_____	_____	_____	_____	_____
Integrity	_____	_____	_____	_____	_____
Cooperation	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Self-motivation	_____	_____	_____	_____	_____
Interpersonal relationships	_____	_____	_____	_____	_____
Emotional stability	_____	_____	_____	_____	_____
Personality	_____	_____	_____	_____	_____
Oral expression/Knowledge of English Language	_____	_____	_____	_____	_____

Please indicate your overall Recommendation based on:	Highly Recommended	Recommended	Recommended With Reservations	Not Recommended
Academic qualifications	_____	_____	_____	_____
Non-academic qualifications	_____	_____	_____	_____

Referee's Information:

Name: _____

Signature: _____

Position/Title _____

Address _____

Telephone _____

Date _____

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Intellectual ability	_____	_____	_____	_____	_____
Commitment to service	_____	_____	_____	_____	_____
Integrity	_____	_____	_____	_____	_____
Cooperation	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____
Self-motivation	_____	_____	_____	_____	_____
Interpersonal relationships	_____	_____	_____	_____	_____
Emotional stability	_____	_____	_____	_____	_____
Personality	_____	_____	_____	_____	_____
Oral expression/Knowledge of English Language	_____	_____	_____	_____	_____

Please indicate your overall Recommendation based on:	Highly Recommended	Recommended	Recommended With Reservations	Not Recommended
Academic qualifications	_____	_____	_____	_____
Non-academic qualifications	_____	_____	_____	_____

Referee's Information:

Name: _____

Signature: _____

Position/Title _____

Address _____

Telephone _____

Date _____

TANSIAN UNIVERSITY
UMUNYA ANAMBRA STATE, NIGERIA

Information to Applicants for Higher Degree Courses

1. ADMISSION

- (a) Candidates for admission to a higher degree programme shall normally be graduates of Tansian University or of other institutions recognized by Tansian University Senate
- (b) All candidates without previous higher degrees in the relevant discipline shall be admitted in the first instance to the Masters degree programme
- (c) Candidates who do not have a degree in the specific discipline for which admission may be required are to spend an extra semester to qualify for the Master's degree
- (d) Candidates who hold a higher degree of this university and other recognized institutions may be considered for direct or provisional admission to the MPhil or PhD programme provided in every case that the candidate's performance as attested by transcripts or other relevant evidence is of a high and acceptable standard.

2. REFEREE'S REPORTS, TRANSCRIPT AND RESEARCH PROPOSALS

- (a) A candidate shall not be considered for admission to a higher degree course unless his application is supported by at least one confidential report from a former teacher from the most recent degree obtained, and a transcript of his academic record forwarded directly by the authorities of his former University. The Transcript Label provided must accompany the transcript when sent. Copies of transcript not forwarded directly to the Secretary, School of Postgraduate Studies Tansian University, would not be accepted.
- (b) Each candidate shall be responsible for ensuring that supporting documents are forwarded to the Tansian University
- (c) Candidates for research degree (MPhil., PhD.) are required to submit a research proposal of between 5-10 pages in any area of interest relating to the area of specialization selected.

3. REGISTRATION

Registration must be completed within seven weeks of the opening of each Semester.

4. DEGREE REQUIREMENTS

Candidates for higher degrees are required to take an approved combination of courses and to submit a project report, a dissertation or a thesis depending on the degree programme.

5. ACCEPTANCE OF OFFER OF ADMISSION

Offers of admission not accepted by the date (after the payment of the non-refundable acceptance fee) specified in the letter of admission will automatically lapse.

6. RETURN OF APPLICATION FORM

The completed application form must be submitted by hand or courier to the Secretary, School of Postgraduate Studies Tansian University,

TANSIAN UNIVERSITY
UMUNYA ANAMBRA STATE, NIGERIA

APPLICATION FORM SHOULD BE COMPLETED AND RETURNED BY HAND OR COURIER SERVICES WITH THE PHOTOCOPIES OF THE FOLLOWING DOCUMENTS:

1. WASC/G.C.E. O'Level/TC II Certificate or equivalent
2. Bachelor's Degree/HND Certificate
3. Master's Degree Certificate for candidates proposing to pursue MPhil and Ph.D.
4. Notification of Results of Bachelor's Degree Examinations for TANU graduates proposing to pursue Masters and PhD Degrees
5. NYSC Discharge/Exemption Certificate for Nigerian Candidates
6. Marriage Certificate or Evidence of Change of Name(s) where applicable
7. Two recent passport-sized photographs

Arrangement should be made with your institution to forward your academic transcript to reach the following address before the closing date:

THE SECRETARY,
SCHOOL OF POSTGRADUATE STUDIES
TANSIAN UNIVERSITY UMUNYA
ANAMBRA STATE NIGERIA.

IMPORTANT NOTICE

In addition to individual departmental course requirements:

- Candidates for admission should please note that in accordance with the University's regulation, they must satisfy the O'L First degree matriculation requirements of the Tansian University i.e. 5 O'L credit passes at not more than two sittings including ENGLISH LANGUAGE for ALL DISCIPLINES and MATHEMATICS for ALL SCIENCE AND MANY OF THE SOCIAL SCIENCE-BASED DISCIPLINES.
- Please staple ALL the above listed documents together before you submit your form.

OFFICE USE ONLY

Dates		Signature
.....	Application form received
.....	Receipt No. For Application Fee
.....	Acknowledged
.....	Referee's Report 1.....
.....	Referee's Report 2.....
.....	Referee's Report 3.....
.....	Transcript
.....	Application to Dept.
.....	Returned from Dept.
.....	Recomm. to Faculty
.....	Returned from Faculty
.....	TANUSPGS Result
.....	Result Communicated.....